

### YEARLY STATUS REPORT - 2020-2021

### Part A

### **Data of the Institution**

1. Name of the Institution LADY WILLINGTON INSTITUTE OF

ADVANCED STUDY IN EDUCATION

• Name of the Head of the institution Dr. M.S. THILLAINAYAKI

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone No. of the Principal 04428445531

• Alternate phone No. 9841376180

• Mobile No. (Principal) 9841376180

• Registered e-mail ID (Principal) principallwiase@yahoo.co.in

• Address Kamarajar Salai, Triplicane

• City/Town Chennai

• State/UT Tamil Nadu

• Pin Code 600005

2.Institutional status

• Autonomous Status (Provide the date of 19/04/2006

conferment of Autonomy)

• Type of Institution Women

• Location Urban

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• Financial Status

UGC 2f and 12(B)

• Name of the IQAC Co-ordinator/Director Dr. D. HEMALATHA KALAIMATHI

• Phone No. 04428445531

• Mobile No: 9445283115

• IQAC e-mail ID coelwiase@gmail.com

3. Website address (Web link of the AQAR (Previous Academic Year)

ngdon-igac-minutes2019-2020.pdf

http://www.lwiase.ac.in/ladywilli

4. Was the Academic Calendar prepared for

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

http://www.lwiase.ac.in/AcademicCalenderEnglsih2020%20-%202021.pdf

### **5.Accreditation Details**

that year?

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Five Star	75	2000	17/04/2000	16/04/2005
Cycle 2	B++	75	2007	31/03/2007	30/03/2012
Cycle 3	В	2.83	2016	25/05/2016	24/05/2021

### 6.Date of Establishment of IQAC

02/02/2008

# 7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Depart ment/Faculty/Sch ool	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	NIL	NIL	Nil	00

#### 8. Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI

View File

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### 9.No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and Yes compliance to the decisions taken uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?

• If yes, mention the amount

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

All the students are got awareness on Covid- 19

All the staff are encouraged to conduct and attend the seminars, workshops, conferences etc.

Constant encouragement and inspiration by the IQAC to promote research aptitude and research ethics among faculty members & students

Orientation of faculty members/administrative staff regarding Revised Accreditation Framework of NAAC Conducted by IQAC Coordinator and Criteria Heads

Collection, analysis of Feedback from all stakeholders and action taken for improvement

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

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Plan of Action	Achievements/Outcomes
Initiative is taken to revise curriculum and syllabus in forth coming academic year	Committee framed by the Institution and revision work was started.
To utilize library facility to the maximum extent	All the students were motivated to utilize the library facilities through extended library hours. And "Book Review Programme" will be conducted every Saturday through Online mode.
To inculcate fine art skill among students.	One day workshop was organized to promote Art skill.
To maintain surveillance camera to ensure the safety of the students and the staff.	7 surveillance cameras are functioning in many places in the campus to deter untoward incident.
To improving student's participation with problem based learning.	To conduct a webinar on Augmenting Higher Order Thinking programme for enhancing students higher order thinking skill.

### 13. Was the AQAR placed before the statutory body?

• Name of the statutory body

Name of the statutory body	Date of meeting(s)	
Nil	Nil	

### 14. Was the institutional data submitted to AISHE ?

Yes

• Year

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Part A				
Data of the	Institution			
1.Name of the Institution	LADY WILLINGDON INSTITUTE OF ADVANCED STUDY IN EDUCATION			
Name of the Head of the institution	Dr. M.S. THILLAINAYAKI			
Designation	Principal			
Does the institution function from its own campus?	Yes			
Phone No. of the Principal	04428445531			
Alternate phone No.	9841376180			
Mobile No. (Principal)	9841376180			
Registered e-mail ID (Principal)	principallwiase@yahoo.co.in			
• Address	Kamarajar Salai, Triplicane			
• City/Town	Chennai			
State/UT	Tamil Nadu			
• Pin Code	600005			
2.Institutional status				
<ul> <li>Autonomous Status (Provide the date of conferment of Autonomy)</li> </ul>	19/04/2006			
Type of Institution	Women			
• Location	Urban			
Financial Status	UGC 2f and 12(B)			
Name of the IQAC Co- ordinator/Director	Dr. D. HEMALATHA KALAIMATHI			

								(AUTONOMO
• Phone No.			044284	4553	1			
Mobile No:			9445283115					
• IQAC e-mail ID  3.Website address (Web link of the AQAR (Previous Academic Year)  4.Was the Academic Calendar prepared for that year?			coelwiase@gmail.com					
			http://www.lwiase.ac.in/ladywillingdon-iqac-minutes2019-2020.pdf Yes					
						• if yes, whether it is uploaded in the Institutional website Web link:		
5.Accreditation	n Details							
Cycle	Grade	CGPA		Year of Accredit	ation	Validity	from	Validity to
Cycle 1	Five Star	75		2000	0 17/04/2		/200	16/04/200
Cycle 2	B++	75		200	7	31/03	/200	30/03/201
Cycle 3	В	2.83		2010	25/05/20 6		/201	24/05/202
6.Date of Establishment of IQAC				02/02/2008				
Institution/Dep Bank/CPE of U Institution/ De tment/Faculty/	par Scheme			CSIR/DS	T/DB7		TEQII	
hool	NIL	NIL		NIL		Nil		00
8.Provide deta	ils regarding the	comp	osition of	the IQA	C:			
Upload the latest notification regarding the composition of the IQAC by the HEI			View File					
9.No. of IQAC meetings held during the year			02					

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	(AUTONOMOC			
Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes			
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded			
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No			
• If yes, mention the amount				
11.Significant contributions made by IQAC d	uring the current year (maximum five bullets)			
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Orientation of faculty members/ac Revised Accreditation Framework of Coordinator and Criteria Heads				
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12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:				

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To improving student's participation with problem	To conduct a webinar on Augmenting Higher Order
based learning.	Thinking programme for
	enhancing students higher order
	thinking skill.
13. Was the AQAR placed before the statutory body?	Мо
<ul> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Nil	Nil
14.Was the institutional data submitted to AISHE ?	Yes
• Year	
Year	Date of Submission
11/02/2022	11/02/2022

15.Multidisciplinary / interdisciplinary				
16.Academic bank of credits (ABC):				
17.Skill development:				
18.Appropriate integration of Indian Knowled culture, using online course)	dge system (teaching in Indian Language,			
19.Focus on Outcome based education (OBE):	:Focus on Outcome based education (OBE):			
20.Distance education/online education:				
Extended	d Profile			
1.Programme				
1.1	04			
Number of programmes offered during the year:				
File Description	Documents			
Institutional Data in Prescribed Format	<u>View File</u>			
2.Student				
2.1	410			
Total number of students during the year:				
File Description	Documents			
Institutional data in Prescribed format	<u>View File</u>			
2.2	203			

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Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.3

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	

### 3.Academic

3.1

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.2

Number of full-time teachers during the year:

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Extended Profile	
1.Programme	
1.1	04
Number of programmes offered during the year	<del>:</del>
File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
2.Student	
2.1	410
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	<u>View File</u>
2.2	203
Number of outgoing / final year students during	g the year:
File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
2.3	403
Number of students who appeared for the examinations conducted by the institution during the year:	
	inations
	Documents
conducted by the institution during the year:	
conducted by the institution during the year:  File Description	Documents
conducted by the institution during the year:  File Description  Institutional Data in Prescribed Format	Documents
File Description Institutional Data in Prescribed Format  3.Academic	Documents  View File  42
File Description Institutional Data in Prescribed Format  3.Academic  3.1	Documents  View File  42
File Description Institutional Data in Prescribed Format  3.Academic  3.1  Number of courses in all programmes during the	Documents  View File  42  de year:

3.2	27
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
3.3	38
Number of sanctioned posts for the year:	
4.Institution	
4.1	141
Number of seats earmarked for reserved categor GOI/State Government during the year:	ries as per
4.2	38
Total number of Classrooms and Seminar halls	
4.3	46
Total number of computers on campus for acade	emic purposes
4.4	8.20 lakhs
Total expenditure, excluding salary, during the Lakhs):	year (INR in

#### Part B

#### **CURRICULAR ASPECTS**

### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

- To acquire various teacher competencies and development of professionalism through qualitative multi-level strategies and practices.
- To imbibe knowledge and develop understanding of the

various psychological, sociological and philosophical principles and practices in respect of learners of different stages/multi-level and develop the ability to facilitate effective learning.

- To make use of the knowledge of effective verbal, nonverbal and media-based information and communication technologies in all facets of learning to foster active inquiry, collaboration, and supportive interaction in the classroom.
- To conceptualize various formal and informal evidencebased performance assessment strategies and develop an ability to evaluate contextually the multidimensional development of the learner.
- To internalize appropriate theoretical and practical inputs in order to render an integrated holistic understanding about physical fitness, developing positive attitudes, values, skills and 3 behaviours related to health and physical education and to promote health and fitness for current and future lifestyles among student teachers.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

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### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

03

File Description	Documents
Curriculum / Syllabus of such courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

### 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

12

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	<u>View File</u>
List of Add on /Certificate programs (Data Template)	No File Uploaded

#### 1.3 - Curriculum Enrichment

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### 1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Institute put together cross cutting issues relevant to professional ethics, gender, human values, environment and susceptibility into the curriculum. Actually, all these areas were already included in our curriculum and syllabus. Apart from that, to strengthen the student's awareness on these programmes the following initiatives were taken.

#### 1. Gender Sensitization

The College conducted relevant programmes for women sensitization such as online webinar on Women Wellness, India's Constitution Day. Also, the institution has an elective course on Gender issues in Education, with the learning objectives to understand the concept of gender roles in the society, to explain the gender identity and gender discrimination, to gain knowledge gender theories and curriculum, to discuss safety of girls and women at school, home and workplace, to recognize the representation of gender in various mass media. Also, the college has sexual harassment committee which functions based on the Vishaka guidelines. The Grievance Redressal Cell provides guidance and counselling to student teachers, deal with related issues of safety and security of female students, teaching and supporting staff. The college campus and girl's hostel are secured with CCTV and high-level security.

#### 2. Moral Values, Human Values and Professional Ethics

To create scientific approach and social awareness among the student teacher's webinar and online competition related to anticorruption, constitutional awareness, on the title Vigilant India, Prosperous India and India's constitution day.

Institution designed courses as imparting moral values, human values and professional ethics as integral part of the curriculum. Such as, inclusive education course added to identify and cater to the needs of the children with special needs. Peace education, education and racism, education and world hunger are the core areas included in our curriculum to address the above values.

Curriculum provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long- felt and urgent need to integrate value education with decision making skills in their personal, social

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and professional life. College celebrates days of National and International importance as Republic Day, Women's Day, Independence Day, Teacher's day, Human Right Day, International Yoga Day, Drug abuse awareness programme etc. These celebrations nurture the moral, ethical and social values in the students. Different social activities have been initiated by the institution like health and hygiene awareness programme conducted by our YRC members.

#### 3. Environment and Susceptibility

The elective course Environment and Education related to ecosystem, its balance and sustainability is an integral part of the curriculum. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life. The College has an integrated rain water harvesting system, waste management system along with sewage treatment plant. There is an extensive ongoing tree plantation program. College celebrates the day of National importance as Earth day, Environment day and Ozone day.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<u>View File</u>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

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File Description	Documents
List of value-added courses	<u>View File</u>
Brochure or any other document relating to value-added courses	<u>View File</u>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

195

File Description	Documents
List of students enrolled	<u>View File</u>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

198

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<u>View File</u>
Any additional information	<u>View File</u>

### 1.4 - Feedback System

1.4.1 - Structured feedback and review of	
the syllabus (semester-wise / year-wise) is	
obtained from 1) Students 2) Teachers 3)	
Employers and 4) Alumni	

D. Any 1 of the above

File Description	Documents	
Provide the URL for stakeholders' feedback report	Nil	
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<u>View File</u>	
Any additional information	<u>View File</u>	

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### **1.4.2 - The feedback system of the Institution comprises the following**

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	<u>View File</u>

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

### 2.1.1.1 - Number of students admitted (year-wise) during the year

200

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

141

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

LADY WILLINGDON INSTITUTE OF ADVANCED STUDY IN EDUCATION

(AUTONOMOUS), CHENNAI- 600 005.

2.2.1. The institution assesses students' learning levels and organises special programmes for both slow and advanced

#### learners:

The college has a well-established mentorship system. Students are assigned to, identified faculty who act as their mentors. They conduct regular meetings with their student mentees to monitor their academic progress. Mentors get engage with poor students and assist them by helping in completion of assignments and arranging extra and remedial classes for them. In case of effective learners, faculty encourages and motivates them to perform better in academics, and provides them different platforms for their professional development

Institution brought up schedule for organizing remedial classes through online for slow learners. Remedial classes encouraged the students to recognize their shortcomings and register on their own without compulsion. Teachers are able to give one to one attention in online remedial classes and focus on individual problems in a better manner when compared to a regular classroom. The Institution practicing mentor system to keep track of slow learners and their progress as well as to motivate the advanced learners. Along with the faculty some efficient student teachers are encouraged to mentor weak students and help them with explanation and notes. Revision classes, guidance and counselling sessions are held through online during the pandemic period.

As the student teachers submitted their academic work through google classroom as soft copy, faculties shared the corrected assignments, activities, answer scripts and shared with each student and discussed to enable students recognized their problematic areas and improve. Faculty makes it a point to be patient and accessible to students personally, over phone, mail and social apps.

Active student teachers were encouraged to study suggested reference books listed in each course papers. Meritorious students are included as members of syllabus revision committee. Apart from our regular curriculum, our student teachers are motivated to attend coaching classes for all type of competitive examinations.

Online resources are made available to strengthen the knowledge of student teachers. PG students encouraged to participate in online webinars, seminars, conferences and workshops to enrich their knowledge. The library also ensured accessibility to computer facility and internet for the online material, and provides atmosphere for conducive learning. The faculties facilitate students to publish their articles in renowned peer reviewed journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/03/2021	403	27

File Description	Documents
Upload any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

LADY WILLINGDON INSTITUTE OF ADVANCED STUDY IN EDUCATION

(AUTONOMOUS), CHENNAI- 600 005

- 2.3.1. Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:
  - Our Institution believes in the adoption of student centric methods to enhance student involvement as a part of participative learning and problem-solving methodology. Role Plays, Team works, Debates, Seminar, Quizzes and case studies were conducted both online and offline mode. Specifically, Students centric Teaching Methods are reflected in research project work, field visit, innovative school visit, special school visit and school internships.

- To get real time exposure students are encouraged to participate state, national and international level competitions.
- Case study method is adopted in teaching learning process, as a practical component during school internship, to make the students have logical thinking and practical knowledge to develop problem solving ability.
- All questions in examination are based on analysis and reasoning.
- Free internet access in the library and wifi- facilities in campus promotes the habit of self- learning and discussion.
- Research activities are conducted under the guidance of senior faculty where the students get knowledge about emerging area and help them to promote in research aptitude.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

2.3.2 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. Number of Teachers on Roll Number of teachers using ICT (LMS, e-Resources) ICT Tools and resources available Number of ICT enabled Classrooms Number of smart classrooms E-resources and techniques used 25 25 Computer 46 4 3 E-Content 90 Laptop 1 E-Books Printer / Scanner 9 E-Journals LCD Projectors 2 Educational Videos Interactive Boards 3 Geotagged Photos / Video of ICT Resources Software Programmes (SPSS, Trinity, Inflibnet,

### Autolib) 4 PPT Google Classroom E-Content (PPT and video and audio lessons) 25

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	<u>View File</u>

#### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

27

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<u>View File</u>
Circulars with regard to assigning mentors to mentees	No File Uploaded

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation and Adherence of Academic Calendar:

The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers the list of school internships, innovative and special school visits, examination dates, seminars, conferences, guest lectures, workshops and industrial visits, holidays, vacation dates, festivals, etc. Academic calendar provides the total effective working days available for each semester. Then the Principaland senior faculties prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus, the academic calendar monitors the effective delivery of the program with academic and teaching practice inputs.

Preparation and Adherence of Teaching Plan:

The concerned faculties prepare teaching plan for their respective subjects. The classhours are distributed among class

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room teaching, activities, research work, case studies, role play, workshops and lab sessions as per the subject requirements. These plans are made in advance and serve as guide for conducting sessions. The Principaland HODs check the progress of each course and ensure timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

27

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	<u>View File</u>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

18

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<u>View File</u>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

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#### 285

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<u>View File</u>
Any additional information	No File Uploaded

#### 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

47

File Description	Documents
List of Programmes and the date of last semester-end / year- end examinations and the date of declaration of result	<u>View File</u>
Any additional information	<u>View File</u>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	<u>View File</u>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Here with we attach a detailed document which shows our examination procedures and processess including CIA.

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File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

LADY WILLINGDON INSTITUTE OF ADVANCED STUDY IN EDUCATION

CHENNAI 600 005

2.6.1 Programme Outcomes and Course Outcomes for all programmes offered by the institution are stated and displayed on the website and communicated to teachers and students:

CURRICULUM, PROGRAMME IMPLEMENTATION AND ASSESSMENT

General Objectives of the B. Ed. Course

- To acquire various teacher competencies and development of professionalism through qualitative multi-level strategies and practices.
- To imbibe knowledge and develop understanding of the various psychological, sociological and philosophical principles and practices in respect of learners of different stages/multi level and develop the ability to facilitate effective learning.
- To make use of the knowledge of effective verbal, nonverbal and media-based information and communication technologies in all facets of learning to foster active inquiry, collaboration, and supportive interaction in the classroom.
- To conceptualize various formal and informal evidencebased performance assessment strategies and develop an ability to evaluate contextually the multidimensional development of the learner.

• To internalize appropriate theoretical and practical inputs in order to render an integrated holistic understanding about physical fitness, developing positive attitudes, values, skills and behaviour related to health and physical education and to promote health and fitness for current and future lifestyles among student teachers.

#### Curriculum:

The B.Ed. Programme is designed to develop attitude, skill and knowledge in the Student teachers. The curriculum of two years B Ed. programme shall comprise of the following components:

Part A: Theory component includes: - The Core courses and Elective Courses (GROUP A) and Pedagogical courses (GROUP B).

Part B: Practicum component includes School Internship and pedagogical skill, Community related activities, Activities to enhance professional competency, soft skill etc.

General objectives of M.ED., programme.

- To understand the theoretical perspectives of education.
- To examine education as a discipline and interdisciplinary knowledge
- To understand the socio- cultural concepts of education.
- To interpret upon the multiple context of teacher education
- To understand the educational philosophies of great thinkers.
- To establish the relevancy of philosophical theories in education
- To articulate and formulate the research problem
- To scientifically design the research plans.
- To analyze and interpret data quantitatively and qualitatively,

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	<u>View File</u>
Link for additional Information	Nil

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Here with we attach a detailed document which shows our course outcomes.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

199

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

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https://www.lwiase.ac.in/SSS%20REPORT%2020-21.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college takes knee interest in inculcating research culture and aptitude among the members of staff and the students at all levels as follows:

- The college initiates to enhance research and provides adequate resources and other facilities to carry out research.
- All the staff members entrusted the responsibility of guiding M.Ed students to participate in research based workshops, journals and seminars conducted at various colleges of education both national and international level.
- Encouraging teacher educators to serve as recognized research guides for M.Phil and Ph.D in Tamilnadu Teachers Education University and other universities in Tamilnadu.
- Setting up a Research cell with 8 computers, Internet facility to provide access to e-resources such as ejournals, portfolio, infibnet and e-library.
- Encouraging member of staff to act as doctoral committee members in other colleges and universities.
- Encouraging the faculty members to undertake minor/major projects from other recognized research agencies and funding agencies.
- Conducting research colloquium before finalizing topics for research among M.Ed. M.Phil and Ph.D scholars.

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- Encouraging faculties to participate in research based conferences and workshops conducted in abroad.
- Staff members and Ph.D scholars are permitted to attend all the Ph.D viva-voce in other colleges and universities to develop adequate research aptitude.
- Encourage research scholars to find the research problems associated with real world experiences.

Trust Areas of Research Prioritized by the institution:

- Experimental research on impact of ICT, modules and innovative teaching-learning strategies on the achievement of research scholars.
- Research on marginalized population such as adolescent girls, scheduled tribes and special children.
- Current issues like global warming, privatization, human rights, child rights, right to education, health education etc.
- Attitude towards equal education system, continuous comprehensive assessment, women empowerment.
- Action Research is mandatory practical component for B.Ed students and other research scholars are encouraged to find unique action research problems in the field of education.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	<u>View File</u>

### 3.1.2 - The institution provides seed money to its teachers for research

### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### ${\bf 3.1.3 - Number\ of\ teachers\ who\ were\ awarded\ national\ /\ international\ fellowship(s)\ for\ advanced\ studies/research\ during\ the\ year}$

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non- governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

### 3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

### 3.2.3 - Number of teachers recognised as research guides

80

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<u>View File</u>
Institutional data in Prescribed format	<u>View File</u>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

#### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. These activities help students to understand the various problems faced by the society. It enables them to find out solutions on them. In the institution there is Tamil Literary Association, English Literary Association, Mathematics and Science Club etc., through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge. Activities conducted by these are helpful to develop leadership qualities, various skills. Activities conducted by language association are helpful to enhance the skills of languages and creative thinking.

Youth Red Cross and Red Ribbon club conducted various activities in innovative ways, tree plantation, Swacch Bharat Abhiyan

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awareness programmes about cleanliness of toilets etc. Students are free to express their views, research work, creative thinking. News paper clippings are displayed on bulletin board and students are made to express their views and participate debates on it. Various competitions like essay writing, debate, elocution, vaasagar vattam are organized to bring out the hidden potentials of students. Eminent personalities who have significantly contributed in research, social activities, industries, are invited as resource persons. Workshops and seminars are conducted on ICT, research, teaching methods and yoga and wellness, which have proved helpful to the student teachers. It has raised their confidence and expanded their horizons of creativity. To enhance innovative ideas, students and teachers are encouraged to participate in inter college and Tamil Nadu Teachers Education University programmes.

Our Principal and faculty members are research guides. They encourage students and teachers to undertake research activities. The usual practice of the institution is to allow the faculty and students to attend seminars workshops training programmers on research. Adequate provision is made for library to procure books, journals and e-journals references. Library is equipped with modern software such as Autolib. This is helpful for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

41

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<u>View File</u>
Any additional information	No File Uploaded

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#### 3.4 - Research Publications and Awards

# 3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

#### A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<u>View File</u>
Any additional information	No File Uploaded

## 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

### 3.4.2.1 - Number of PhD students registered during the year

05

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<u>View File</u>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

04

File Description	Documents
List of research papers by title, author, department, and year of publication	<u>View File</u>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

04

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

### 3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

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### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

#### Nil

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

#### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

To sensitize our student teachers on social issues, to enhance their holistic development our institution conducts different awareness programmes, workshops, seminars, webinars with topics such as.,

• COVID 19 awarenss programme

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- Mental Health Stress Management
- Essay, Drawing, Poster and Short film online competition on Prevention of COVID 19.
- National level webinar on Engaging Remote Learners in Higher Education.
- Webinar on Role of Teachers in Promoting Positive Attitudes among Students.
- Webinar on Cultural Heritage between Tamil Nadu and Jammu Kashmir.
- Workshop on Mask making
- Webinar on Awareness of Women's Cyber Safety.
- National webinar on Touch Healing Therapy for Physical and Mental Wellbeing.
- Webinar on Yoga for Health

Institution sorted out constant voluntary exercises by students to keep up neatness in and around the Campus, make mindfulness about the role of clean condition in human.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

0

File Description	Documents
Reports of the events organized	No File Uploaded
Any additional information	No File Uploaded

## 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

0

File Description	Documents
Reports of the events	No File Uploaded
Any additional information	No File Uploaded

#### 3.7 - Collaboration

## 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	<u>View File</u>
Any additional information	<u>View File</u>

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

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00

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Classrooms, departments, auditorium, laboratories, gallery are regularly cleaned by support staffs of the institution. Our college Environmental club members ensure the maintenance of the cleanliness in the campus. Regular checking of the classroom cleanliness is monitored by the members. The campus safety is monitored through surveillance camera. The infrastructure maintenance which includes civil, plumping, electrical, furniture repair is also regularly done and checked. The library holdings improved according to the need of the hour. Entry gate register is maintained in the library and the visitors both staff and students are required to enter their visit. Computer labs are efficient and system are monitored regularly, any fault are solved immediately with the help of technical assistants.

Our institution has a well equipped psychology laboratory consisting of more than 200 tests including performance and paper pencil tests. Faculty members, Research scholars and students utilize this laboratory and access the tools available with the permission of the faculty in charge.

Language laboratory facilitates self-learning of student teachers and master the phonetics and pronunciation with the help of technology. Regular services of the computers and and equipments keep them in good condition.

Physical and Biological science laboratory is well equipped and furnished with provision for both classroom teaching and

practical work. Stock of equipments, chemicals, specimens are ensured based on the needs of the students. Stock registers are regularly updated and audited to ensure all equipment and materials purchased from time to time are accounted for.

Physical education is facilitated by the physical directress to educate the student teachers, the sports ground is well maintained, and all the kit required for the players are provided in proper condition.

Every department maintains separate record for the stock management and they are regularly inspected and verified at the end of every year. There is adequate R.O water for drinking, and the water taps are available in the campus at various places. The wash rooms are regularly cleaned for the usage of students. There is systematic disposal of wastes in the campus.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on regularly. During pandemic situation also our college conducted many cultural based activities through online mode.

Facilities and Infrastructures are available in our institution are auditorium, Gallery, Playground etc.,

As cultural activities are an integral part of the study, the students are motivated to participate in various cultural activities inside and outside the campus. It provides personal growth by learning skills, also to transact our culture to next generation.

The following programmes were conducted in our institution.

- Online competition on prevention of COVID 19 like essay, drawing, poster and short film.
- Webinar on Cultural Heritage between Tamil Nadu and Jammu & Kashmir.
- Webinar on Yoga for Health.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

07

File Description	Documents
Upload any additional information	<u>View File</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

## 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

#### 8.20 Lakhs

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

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#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is equipped with adequate number of books and journals for B.Ed., M.Ed., and M.Phil, programme. Every year, books and journals were added to update the knowledge of teachers and students. The library books are digitalized, internet connection is also provided to the readers to make use of the e-resources such as e-books, e-journals etc. to encourage the teachers and students explore maximum benefits out of the facilities available in the library.

Our library has a unique - Autolib which is used for the maintenance of library with data entry (Books, Journals, membership) transaction (issue, return, renewal and fine collection for late submission of books) and generating various reports. The library has a digital library, the Autolib software used to upload and upgrade the e-resources like books, journals and databases.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

## 4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e- journals, e-books, e- ShodhSindhu, Shodhganga membership	<u>View File</u>
Upload any additional information	<u>View File</u>

## 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

Rs.25,900

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

#### 4.2.4.1 - Number of teachers and students using the library per day during the year

50

File Description	Documents
Upload details of library usage by teachers and students	<u>View File</u>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Our Institution is facilitated with extensive technology infrastructure. The institution has wi-fi facility for both faculty and students. The college upgrades ICT enabled infrastructure periodically by procuring suitable software and hardware for the enhancement of teaching-learning and networking capabilities. The IT policy of the college ensures authenticity of installation of software tools, responsibility of maintenance and timely of all software of the Institution.

#### Hardware Facilities

- The institution has 46 computers, and they are periodically updated and replaced.
- LCD projectors and interactive board are available.
- Facilities for developing E-content is available in our Institution
- There is a communication and skills development laboratory

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for developing language skills.

• E-journals and e-books facilities are available in our institution

#### Software Facilities

- Autolib Library software
- Microsoft office
- Plagiarism Checker (Trinity)
- SPSS
- College You Tube Channel
- Language Laboratory

#### Networking Facilities

- Computer networking lab
- 10 MBPS/ GBPS Bandwidth available of internet connection in the institution.
- · Wi-Fi and Internet service to the staff and students.
- Bio-Metric attendance facility available for both staff and students.

#### Security Features

- Antivirus and Malware prevention software are installed on all computers.
- CCTV surveillance cameras are installed to ensure the security of the college campus and hostel premises.

#### Online services to students

• Online application portal

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
403	46

File Description	Documents
Upload any additional information	No File Uploaded

## 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

D. 5 Mbps - 20 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<u>View File</u>
Upload any additional information	No File Uploaded

## 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<u>View File</u>

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#### 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

#### 8.20 Lakhs

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Classrooms, departments, auditoriums, laboratories, and galleries are regularly cleaned by support staffs of the institution. Our college Environmental club members ensure the maintenance of the cleanliness in the campus. Regular checking of the classroom cleanliness is monitored by the members. The campus safety is monitored through surveillance cameras. The infrastructure maintenance which includes civil, plumping, electrical, furniture repair is also regularly done and checked. The library holdings improved according to the need of the hour. Entry gate register is maintained in the library and the visitors both staff and students are required to enter their visit. Computer labs are efficient and systems are monitored regularly, any fault are solved immediately with the help of technical assistants.

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Physical education is facilitated by the physical directress to educate the student teachers, the sports ground is well maintained, and all the kits required for the players are provided in proper condition. Every department maintains separate records for the stock management and they are regularly inspected and verified at the end of every year. There is adequate R.O water for drinking, and the water taps are available in the campus at various places. The wash rooms are regularly cleaned for the usage of students. There is systematic disposal of wastes in the campus.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

## 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

302

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<u>View File</u>
Upload any additional information	No File Uploaded

## 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

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5.1.3 - The following Capacity Development
and Skill Enhancement activities are
organised for improving students'
capabilities Soft Skills Language and
Communication Skills Life Skills (Yoga,
Physical fitness, Health and Hygiene)
Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<u>View File</u>
Any additional information	No File Uploaded

## 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

#### 244

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# 5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

#### A. All of the above

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File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

#### 5.2 - Student Progression

#### 5.2.1 - Number of outgoing students who got placement during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

#### 5.2.2 - Number of outgoing students progressing to higher education

00

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	No File Uploaded
Any additional information	No File Uploaded

## 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

## 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

00

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

#### **5.3 - Student Participation and Activities**

## 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council of our institution has been quite active in making the campus life rich by conducting a number of cultural, literary and sports events. The Student Council plays a crucial role in the smooth functioning of the Institution. Students have an active representation in all the academic and administrative bodies of the Institution. They serve as a liaison between the student body and the Management. The Institution has a well-functional student council which involves actively in the academic affairs of the Institution as well as student welfare. The student Council under the headship of President Selvi. Aarthi had taken over the reins.

The Committees of which the student representation forms a part:

- (i) IQAC: The Internal Quality Assurance Cell holds its meetings to review the quality measures and to endorse the future plans of the Institution. The Student representatives form a part of every IQAC meeting to ensure that the students are also informed about the progress of the Institution.
- (ii) Library Committee Meetings: The Student representatives also form an inherent part of the Library Committee Meetings. They also give in their suggestions alongside the Faculty in charge for the maintenance and functioning of the library.

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(iii) Anti-ragging Committee: Students Council members play an active part with the Faculty-in-charge and check on the disturbances or any issues if any that hinder the congenial student environment.

Apart from this, the Student Council helps in addressing the grievances of students and taking it over to the head of the Institution and the members of the Grievance Committee for further redressal. The Student Council plays a dynamic role in helping to organize co-curricular activities and community based programmes. They also help to co-ordinate and arrange for the smooth conduct of academic related programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	<u>View File</u>
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The institution has strong formal registered Alumni Association, with the main objectives to create strong network between Alumni and Institute, create strong network for Aluminic progression as well as student's progression, to exchange of ideas on academic, cultural and social issues by organizing and coordinating reunion activities of the Alumni. During this academic year the activities of alumni association were, organized annual alumni meet, Organized and participated in Induction sessions for first years, Organized alumni talks regularly, organised mentorship

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#### programme by alumini for their juniors etc

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## **5.4.2 - Alumni's financial contribution** during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

#### Vision

 To be constructive, conscientious and committed teaching personnel with due accountability.

#### Mission

- To disseminate world of knowledge vividly and interestingly to cause intrinsic motivation
- To identify talents and channelise appropriately for individual growth and national development using technology.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

## 6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Institutions always believe in the practices of decentralisation and participative management. Practice of Decentralisation is having its own significance in the administration. It reflects the decision making, planning and administration, and office management. Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels - College Development Committee, Academic Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Nonteaching Staff, RCC, YRC, all the stakeholders involved in the decentralisation and participative management all are working together for efficient functioning of the Institutions.

- 1. Administration: Administration is the backbone of the Institution. Institution firmly believes in providing quality education to the society. The Institute administration plays an integral role, leading and supporting the development and implementation of programs and activities, and initiatives that are associated with the vision and mission of the institution. The administration ensures the smooth functioning in all areas like Admissions, Account and Finance, Maintain Records, Evaluation and Supervision, Publishing results and Maintenance.
- 2. Faculty Members: Faculties maintain cordial relationships with students, faculties, and community. The faculties are executing the programs and activities accurately and constructively. The Institution faculties represent the ethics and attend the professional ethics in the education.
- 3. Departments: The Primary role of the department is to provide academic excellence in all activities. The Departments are performing their role and responsibilities initiated with the vision and mission of the institution.
- 4. Non-Teaching Staff: In the administration non-teaching staff

plays a crucial role in managing the records and files in day-to-day work. The assignment to non-teaching staff is to meet and accomplish operational and strategic objectives.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Strategic Plan

To improve the student teacher's problem solving ability.

Activity or Programme Planned to achieve the above strategy

Conducted two days online webinar on Augmenting Higher Order Thinking Programme for enhancing students higher order thinking skills.

Topic: Augmenting higher order thinking skills

Conducted on: 22.07.2020 to 23.07.2020

Resource person: Dr.Bala Muralidharan from "Balakrishnan- Sultan Idris Edn.uni Malaysia"

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Present the Organogram of the institution and describe its structure

Link to Organogram on the institution webpage.

http://www.lwiase.ac.in/ladywillingdon-team.html

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

## 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

C. Any two of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<u>View File</u>
Screen shots of user interfaces	No File Uploaded
Details of implementation of e- governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/progression

The Institution effectively implements the welfare schemes for the teaching and Nonteaching faculties. The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, CPS, Earned Leave encashment, Maternity Leave, Medical Facility, Leave on Overseas Project or Conference, Health Fund Scheme, Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development and progression of the teaching as well as non-teaching staff.

Besides the above, the following benefits are given to the teaching and non-teaching staff. Financial Support

- For celebrating festivals, festival advance to the nonteaching and domestic staff
- Wi-Fi facility to the staff inside the college campus
- Staff Grievance Redressal Cell to address the issues and grievances of the staff
- Indoor games facility for the staff to relax and to refresh physically and mentally
- Various other training programmes such as item writing, research project etc for teaching fraternity, training on Public Finance Management System, Ms-Office non-teaching staff, and waste management, operating fire extinguisher training for domestic staff.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

## 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

## **6.3.3** - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

## 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

02

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

#### 6.4.1 - Institution conducts internal and external financial audits regularly

The institute has established mechanisms for conducting internal and external audits for every financial year to ensure financial compliance.

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The internal audits are carried out whenever required. It is a continuous process. The finance committee verifies all payments, receipts, vouchers of the cash transactions, ledgers and cash book.

An external auditor appointed by RJD performs audit of the financial statements of the college. The financial records are audited by qualified chartered accountants at the end of each financial year. The financial records are certified i.e., income and expenditures, balance sheet and prepared notes to accounts are certified.

The Institution publishers audited financial statements on the institution website as information for the concerned people.

Balance Sheet

http://www.lwiase.ac.in/7.%20Balance%20Sheet.pdf

Receipt and Payment

http://www.lwiase.ac.in/8.%20Receipt%20and%20Payment.pdf

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://www.lwiase.ac.in/7.%20Balance%20Sh eet.pdf

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

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Sources of funds of our institution are fee, Salary grant, UCG grant etc. Fees charged as per the government norms from students. The college receives a salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the State Government. This grant includes salaries of the Full Time Permanent teachers and non teaching staff as well as part-time teachers working on granted posts. Our college is under 2F and 12B as per UGC Act and Permanent Affiliation of the University.

Optimum utilization of funds is ensured through,

- Adequate funds are allocated for effective teachinglearning practices that include Orientation Programmes, Workshops, Department activities, training programmes, Refresher courses that ensure quality education.
- Budget is utilized to meet day to day operational and administrative expenses and maintenance of fixed assets.
- Enhancement of library facilities needs to augment learning practices and accordingly requisite funds are utilized every year.
- Adequate funds are utilized for development and maintenance of infrastructure of the institution.
- Some funds are allocated for social service activities also.

Main objective of resource mobilization and optimal utilization of resource is enhance the quality teaching and unique growth of students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

#### **6.5 - Internal Quality Assurance System**

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6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

#### 1. Communication Skill

Various skill based certificate courses were conducted in our Institution to improve the students efficiency. Communication Skill, a certificate course conducted with the objectives,

- To enhance the learner's communication skills by giving adequate exposure in LSRW skills and the related subskills.
- To help the learner get rid of his present flaws and mistakes in pronunciation and grammar.
- To help the learner identify and repair the voids in his present vocabulary and pronunciation targeting those specific arrays of words which create a barrier in his thought process.
- To impart better writing skills by sensitizing the learners to the dynamics of effective writing.
- To build up the learners confidence in oral and interpersonal communication specially focusing on interviews.

#### 2. Computer Literacy

One of the main aims of ICT is to help students to become competent and confident users who can use the basic knowledge and skills acquired to assist them in their teaching profession This will help them to adjust to the inevitable future changes. After completion of this course the student teacher will be able to appreciate the multiple use of ICT in education, effectively use appropriate ICT tools, software applications and digital resources in educational practices, create own digital resources, search and find required digital resources, organized and integrate in teaching-learning process. Use ICT for making classroom processes more interactive, inclusive to address multiple learning abilities, participate in various digital

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learning space, Practice safe, ethical and legal ways of using ICT.

3. The Library of the college has been enriched with some reference books and text books.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The academic calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

Admission of various programmes, vacation, examination schedule are notified in the academic calendar.

All newly admitted students have to compulsorily attend the Orientation programme, in which they are made aware of the philosophy, the uniqueness of the programme, the curricular aspects, teaching and learning process, the system of evaluation, details about core courses, various curricular and co-curricular activities, discipline and culture of the institution.

All students are provided with the Student Diary that provides all details relevant for students.

Students are apprised of the Time-Table, Programme structure, syllabus of the course before the semester commences.

Important announcements, attendance and conduct of classes are monitored by the HODs, Faculties and Mentees of various classes.

Feedback mechanism steps were effectively taken to enhance the teaching-learning process.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. During the year 2020-2021 teacher education includes the phase of ICT to adjust with the new world, do that all teachers would prepare to attain 21st century digital skills. The technologies which are commonly used all once the century and in most of the formal institutions are the lectures or the face-to-face instructions.

As it is pandemic period, all the schools and colleges are closed. The students are not able to attend the classes. Today's classroom, teachers must be prepared to provide technology supported learning opportunities for their students. Our Lady Willingdon Institute of Advanced Study in Education also arranged online classes for the students teachers, professors created Google classroom and made the student teachers to engage in any of the classroom activities. All the students and professors are with the help of Android phones involved in teaching learning process. The activities were carried out by the student teachers and posted in the Google classroom. Evaluation process is also we conducted through Google classroom and offline mode also. Practical examination, innovative school visit, special school visit, webinars and Ph. D Viva-voce are all conducted through online mode as well as offline mode.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<u>View File</u>
Upload any additional information	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

- 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the year
  - Specific facilities provided for women in terms of:

#### a. Safety and security

LWIASE, given a top most priority, for girl's security both in college and hostel. Nowadays, a safe and supportive campus community is both an obligation and a challenge for college administrators and students. Institute should provide a comprehensive range of security amenities especially for girls within the premises. It is a common phenomenon that most of the outstation students enrolling for different courses come out of their homes and cities for the first time in their life. It is therefore of utmost importance for institutions to provide them a comfortable and safe ambience of 'feel at home' within the campus. Women safety at any college campus is a serious concern now. Parents believe that the safety of the campus is one of the most important factors in choosing one institution over the other. This problem can only be solved through awareness and prevention programs, dialogue and action. Students should be given regular lessons about sexual assault and its prevention from the school level itself so that they become more aware and alert and do not hesitate in taking preventive and safety actions in case such disdainful circumstances are encountered in future. To strengthen Gender Equity among the students LWIASE have a gender issue paper in their B.Ed., course. To make

awareness of Women health LWIASE conducted an awareness programme "Women Wellness' ' on 15th December 2020. The following actions have been taken to ensure safety of the girl students

#### CCTV Camera

24 hour CCTV surveillance is maintained in the college and hostel. It helps to keep a check on antisocial activities. Students and other employees in the college too remain cautious about the surveillance. Discipline is also maintained and it also provides a sense of security to the students and even their guardians. Students wear identity cards at all times to ensure their identity. The institution takes care of the students in every aspect.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

## 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power-efficient equipment

D. Any lof the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

#### Solid Waste Management

Solid waste management in our Institution is accomplished for in house utilization. Bins have been provided in the campus for collection of the solid waste. All the non-toxic, biodegradable waste is collected and used for making compost through the vermi-

compost process have been made in the campus. The Vermi-compost is used in gardens in our college.

#### Liquid Waste Management

The institute practices separation of waste water into fresh water from wash rooms and water from hostel kitchen. Effective reuse of waste water from RO plant is being used for irrigating the green areas, and also recycled water is used for watering the gardens.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

## 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- D. Any lof the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways

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#### 4. Ban on use of plastic

#### 5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

## 7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

- 1. Green audit
- 2. Energy audit
- 3. Environment audit
- 4. Clean and green campus recognitions/awards
- **5.** Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

## 7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities:

A. Any 4 or all of the above

accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<u>View File</u>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college organizes and conducts many events to construct and promote an atmosphere for ethical, cultural, and spiritual values among students and staff in order to create a country of noble youth who are morally responsible. To foster emotional and social development, Religious attitudes among students and professors are expressed through remembrance days. The institution also foster a sense of unity and social harmony. The LWIASE participate in cultural and regional festivals together, such as Freshman Party, Teacher's Day, Orientation and Farewell Program, etc. Induction Youth Day, Women's Day, Yoga Day, and festivals like Diwali are all examples of programmes, oaths, and plantations and so on through online mode.

The campus is a place where religious rituals are done. For all-round growth, motivational speeches by notable experts in the subject are scheduled for the students in order to help them develop their personalities and become responsible citizens. National values of social and communal peace, as well as national integration, are followed. Aside from academic and cultural activities, we have established a number of solid infrastructures for the future. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

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File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Lady Willingdon Institute of Advanced Study in Education takes on numerous initiatives by organizing a variety of activities to educate students and employees about the constitutional obligations of citizens' Values, Rights, Duties, and Responsibilities. Despite the Pandemic, LWIASE held a webinar on "India's Constitution Day '' on November 28, 2020. Dr. Dhanalakshmi, the resource person, explained the essential rights, duties, values, and obligations of citizens as specified in the Indian Constitution. She urged everyone to remember the freedom struggle and to honor the flag and the national anthem. Human dignity, equality, social justice, human rights and freedom, the rule of law, equity and respect, and the supremacy of the constitution in national life are all guaranteed by our constitution. The rights and responsibilities outlined in the Indian Constitution govern the entire country. Every year, Independence Day is commemorated to commemorate the struggle for freedom and the significance of the Indian constitution. The principal of LWIASE, who was holding our national flag, presented a speech about freedom warriors, and faculty members also expressed their views on gaining independence from the British.

To educate future leaders to inherit human values while coping with constitutional commitments, the institution conducts several measures such as conducting awareness campaigns, holding orientation programmes, training programmes, seminars, and workshops. Ethical Values, Citizens' Rights, Duties, and Responsibilities are only a few of the themes covered in Elocution/ Debates events. LWIASE has made a concerted effort to raise student understanding of their Fundamental Duties and Rights as Indian Citizens, as well as proper practises. The Faculty of Geography and History has developed a variety of academic and co-curricular programmes to promote Indian citizens' Fundamental Duties and Rights. Seminars, conferences,

expert speeches, poster creating competitions, and competitions on many topical topics have all been avidly attended by the students.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of Ethics - policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, Lady Willingdon Institute of Advanced Study in Education passionately commemorates National and International Days. Due to the pandemic situation, staffs and students celebrated these days via the internet. Festivals are celebrated

in every culture, and they have become an important part of life. Cultural and constitutional festivals are an important aspect of the college's extracurricular activities. Students celebrate several days during the session with the support of teachers, which helps them learn about other cultures and cognitively imagine India as a nation. The academic calendar is jam-packed with noteworthy events that demonstrate this institution's excitement for commemorating various national and international days, commemorative events, and festivals. Every year on January 26th, the college celebrates Republic Day with great passion and pride. It's a day to remember when India's constitution went into effect on January 26, 1950, marking the completion of the country's transition to independence. An event is held on the college campus when all staff members and students share their opinions on the significance of this day in our nation's history and pay tribute to the freedom warriors who gave their lives to ensure India's independence.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Title of the Practice: Augmenting higher order thinking skills
Objectives of the Practice:

- To enhance the problem-solving skill among students
- To develop questioning skill
- To relate the knowledge from simple to complex

- To acquire effective communication skill
- To attain problem solving skill
- To improve students' participation with problem based learning

The context and Practice:

Resource person: Dr.Bala Muralidharan "Balakrishnan Sultan Idris Edn.uni Malaysia"

Education is kindling the flame not feeling the vessel of mind. We have to develop creative thinking and problem-solving skills among students. How to think effectively or a teacher who makes the child think actively using higher order thinking will help the child to be successful. In order to think effectively and apply the skills that they have learnt, they lead to higher order thinking that is insight learning.

Education is moving to a new paradigm. We Must develop 21st century skills among students to develop communicative skills. We need to emphasize six C's that are communication, collaboration, critical & creative thinking, character and citizenship. Critical and Creative thinking is fundamental in higher order thinking. Nowadays we have student centered teaching. The teacher must teach according to the student's interests, skills and attitudes. In this 21st century, teachers should possess a characteristic learning style. Teachers are learners, creators, technologists, collaborators, orator scholars and experimenters.

Today we use technology and like social media to collaborate with other educators and work. Teachers have to be scholars and researchers to teach new learning methods. Students have to be creative and critical mind set creative and critical thinking means becoming aware of the following

- new methods to be implemented in our classrooms
- connecting one idea to another
- searching for ways to integrate ideas and construct new ones

- examining a problem in a new way
- Finding original and feasible solutions
- using the mind in prolific way to initiate and apply in new situation

Strategies for developing students' creativity

Encourage the equation of domain specific knowledge and skills. Students cannot be creative in a domain if they do not have knowledge about the domain

Educator's must develop their own understanding and about the types of creativity that they are going to encourage in the classroom. A good way to help students learn about creativity is for a teacher to reveal their own creativity, so we expect all the students to be independent, innovative and creative thinkers. To develop critical and creative thinking we need a tool. Design thinking is a tool to develop critical and Creative thinking which is the user centered tool. It refers to the methods and processes for investigating ill-defined and wicked problems looking for new perspectives and solutions. It can be used in education in many countries to design our teaching methods and pedagogical status. Certain steps followed in design thinking

Empathize: Understanding the needs of those who are designing

Define: framing problems are opportunities for solutions.

Ideas: generating a range of possible solutions

Prototype: communicating the core elements of solutions to others

Test: learning what works and doesn't work to improve solutions.

Design thinking is understood as a complex thinking process expressing the introduction of design culture and its methods in the fields such as educational innovation. Students must play design and discover on their own and give them a suitable environment for critical thinking. If the students have critical and creative thinking, they become innovators.

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Evidence of success

Day - 1

Augmenting Higher Order Thinking | Day 1 - YouTube

Day - 2

Augmenting Higher Order Thinking | Day 2 - YouTube

As a result of augmenting higher order thinking skills webinar our students have confident to meet day-to-day problems. They got self-confident to face all competitive exams in their career.

File Description	Documents
Best practices in the Institutional website	<u>lwiase - YouTube</u>
Any other relevant information	Augmenting Higher Order Thinking   Day 1  - YouTube; Augmenting Higher Order  Thinking   Day 2 - YouTube

#### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Lady Willingdon Institute of Advanced Study in Education is situated on Kamarajar Salai, Triplicane, Chennai - 600 005, just 3kms from Fort St. George, the headquarters of Government of Tamilnadu. In the year 1922, this Institute of Teacher Training was named 'Lady Willingdon Training School' after 'Lady Willingdon' wife of Lord Willingdon, then Governor of Madras Presidency.

The pioneer Principal Miss. J.M. Gerrard had a vision of stately edifice, facing the sea, shaped like 'W'. Her vision

materialized when a Scottish architect, under her guidance designed the present building into which the college moved in 1940.

The majestic building in the premises of 16 acres overlooks the world famous sprawling Marina Beach beside the Bay of Bengal, which is one of the longest and beautiful beaches of the world.

To its north, just a few meters away, lie the Guest House of the University of Madras, the beautiful palatial building of the Presidency College, the P.W.D. building and the famous Madras University; to its south, the Queen Mary's College, the office of the Director General of Police, the All-India Radio Station and the historical Santhome Cathedral Church are situated.

It is easily accessible by road and also by railways through  ${\tt M.R.T.S.}$ 

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	View File

#### 7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year 2021 - 2022

- Revision of B.Ed, M.Ed, M.Phil and Ph.D programme syllabus with relevant programme outcomes and course outcomes
- $\circ$  Planning to celebrate our institution centenary year in grand manner
- Organizing national and international seminar
- Conducting various club activities
- o Promoting awareness on physical health and wellness
- Arranging skill-based workshops and seminars
- Book review programmes on every Saturdays
- Celebrating national festivals
- Enhancing scientific attitude among student teacher
- Develop problem solving and creative skills among student teacher

10AC COORDINATOR
LADY WILLINGTON INSTITUTE OF
ADVANCED STUDY IN EDUCATION
CHENNAL

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PRINCIPAL LADY WILLINGDON INSTITUTE 066-01-2023 01:20:41 ADVANCED STUDY IN EDUCATION CHENNAI-600 005